

Appendix 1

SCHEDULE OF APPLICATIONS FOR THE USE OF ACCOMMODATION AND THE PROVISION OF CIVIC HOSPITALITY

Organisation/ Body	Event/Date – Number of Delegates/Guests	Request	Comments	Recommendation
University of Ulster	15 th Annual Conference on Engineering of Computer Based Systems 2 nd April, 2008 (evening) Approximately 200 attending	Provision of hospitality in the form of a drinks reception	It is estimated that 130 delegates will be staying in accommodation in Belfast and the conference will take place within the city.	Provision of a drinks reception Approximate cost £600 Approximate budget remaining £117,366
Townsend Street Presbyterian Church	175 th Anniversary Service and Reception Sunday, 30 th March 2008 (evening) Approximately 500 attending	Provision of hospitality in the form of a drinks reception and canapés	This event seeks to celebrate the 175 th Anniversary of Townsend Presbyterian Church and to acknowledge the contribution of the church to the general life and well-being of the city.	Provision of a soft drinks reception and canapes Approximate cost £1,500 Approximate budget remaining £115,866
Belfast City Council Parks and Cemeteries Services Section	City of Belfast International Rose Trials 16 th July, 2008 (evening) Approximately 200 Attending	Use of Belfast Castle and the provision of Civic Hospitality in the form of a Civic Dinner	The City of Belfast International Rose Trials will be held during Rose Week from the 17 th till 24 th July. The Trials are renowned worldwide for attracting international rose growers in addition to a significant number of visitors. This request meets the Council's Corporate Strategic Objective of Providing Civic Leadership.	Use of Belfast Castle and the provision of a Civic Dinner Approximate cost £7,000 Approximate budget remaining £108,866

